

## Checklist for hosting a Climate Party and Film Screening

- ❑ **Make a guest list:** Include family, friends, neighbors, coworkers, and people from organizations you belong to, such as your local place of worship.
- ❑ **Chose the date, time and venue:** To maximize attendance, we recommend holding your meet-up after 7 p.m. on weeknights or during the late afternoon on weekends. Consider hosting your event in your home, your public library, local coffee-shop, or other public place.
- ❑ **Spread the word:** Post details about your event on social networking sites like Facebook and Twitter and issue e-vites to conserve paper resources. Placing a few follow up phone calls can help ensure good turn out.
- ❑ **Make it a Party:** Consider providing food and drinks at your party or invite your guests to bring food and make it a potluck.
- ❑ **Secure the entertainment:** go online, visit a library or purchase your own copy of one or more environmentally-focused movies: [The Age of Stupid](#), [A Sea Change](#), [An Inconvenient Truth](#), [Kilowatt Ours](#), one of the three Treasured Places in Peril documentaries: [Florida](#), [North Carolina](#) and [South Carolina](#). [Kilowatt Ours even has [information on a home screening](#) they will provide.]
- ❑ **Prepare an action:** Once guests have watched an inspirational film, they will be inspired and ready to take action. Have paper and pens ready for them to [write to their elected representatives](#) or bring some laptops and [draft a series of Letters to the Editor of your local paper](#).
- ❑ **Enjoy the party!** Start a round of introductions so everyone gets to know each other and is ready to connect and network after the film.
- ❑ **Plan for a future gathering:** if this party went well, talk to attendees about getting together another time to watch a second film or to brainstorm the steps needed to plan a public action in your community.

