

Checklist for hosting a Climate Party and Film Screening

- ❑ **Make a guest list:** Include family, friends, neighbors, coworkers, and people from organizations you belong to, such as your local place of worship. The best guests will be people who know little about the topic at hand.
- ❑ **Chose the date, time and venue:** To maximize attendance, we recommend holding your meet-up after 7 p.m. on weeknights or during the late afternoon on weekends. Consider hosting your event in your home, a public library, a local coffee shop, or other public place.
- ❑ **Spread the word:** Post details about your event on social networking sites like Facebook and Twitter and send e-vites to conserve resources. Place a few follow up phone and send a reminder email just before to help ensure good turn out.
- ❑ **Secure the entertainment:** go online, visit a library or purchase your own copy of one or more of these energy-focused movies: [A Sea Change](#), [An Inconvenient Truth](#), [Kilowatt Ours](#), [The Age of Stupid](#), or one of SACE's three *Treasured Places in Peril* documentaries: [Florida](#), [North Carolina](#) and [South Carolina](#). [[Kilowatt Ours](#) has [information on hosting a home screening](#).]
- ❑ **Make it a Party:** Consider providing food and drinks at your party or invite guests to bring food for a potluck.
- ❑ **Enjoy the party!** Start with a round of introductions so everyone gets to know each other and is ready to connect and network after the film.
- ❑ **Prepare an action:** Once guests have watched an inspirational film, they will be ready to take action. Have paper and pens ready for them to [write to their elected representatives](#) or bring some laptops and [draft a series of Letters to the Editor of your local paper](#).
- ❑ **Plan for a future gathering:** if the party goes well, talk to attendees about getting together another time to watch a second film or to brainstorm the steps needed to plan a public action in your community.

